

COMMON MANAGEMENT ADMISSION COMMITTEE (CMAC)
DELHI

ADMISSIONS FOR MBA 2021

TIMELINE AND GUIDELINES FOR SPOT ROUND

CMAC 2021 invites eligible candidates for a spot round admission as per following schedule:

Opening and Closing Date of registration:

Date of opening of online registration	18/08/2021 (Wednesday)
Last date of registration	30/08/2021 (Monday)

Eligibility Criteria:

A candidate who has passed any bachelor's degree examination with a minimum of 60% marks in aggregate or equivalent CGPA from a recognized university/institution is eligible to apply. However, a relaxation of 10% in marks shall be given in eligibility criteria to SC/ST/PwD candidates. For IGDTUW, 5% relaxation is given to OBC-NCL and Defence Category. Those who are appearing in the final semester examination may also apply, provided that they submit the proof of eligibility by a specific date to be declared by the CMAC.

Participating candidates for the spot round:

- a) Candidates that were not allotted any seat in previous rounds.
- b) Candidates that were allotted seat but not reported in previous rounds.*
However, the seat allotted to them in previous round will no longer be valid for this round and a new rank will be generated.
- c) Fresh registered candidates in this round

*****NOTE**

(i) The carried forward candidates from previous rounds (candidates un-allotted in any of the previous rounds) shall be re ranked as per their merit with fresh registered candidates in the spot round.

(ii) The carried forward candidates from previous rounds (candidate who did not pay the fee after allotment) shall be re ranked as per their merit with fresh registered candidates in the spot round.

The preference will be given to the candidates in the following order-

- (a) Candidates registered for spot round with valid CAT score with at least 60% marks in graduation
- (b) Candidates registered for spot round *with valid CMAT score with at least 60% marks in graduation*
- (c) Candidates registered for spot round *graduated with at least 60% marks*
- (d) Candidates registered for spot round with results awaited for the final year/Semester may also participate. These candidates are required to provide aggregate percentage of marks along with the mark sheets of all previous semesters. The students also have to provide the conversion formula (CGPA/SGPA to percentage, if applicable) of their respective universities. They are required to submit an undertaking for complying eligibility to point-c as above, failing which their admission shall be cancelled.

Note: At any stage of the program, if it is found that the candidate does not fulfill the eligibility criteria, his/ her admission shall be cancelled and the fee shall not be refunded.

Counselling Schedule for Spot Round		
1. Online Registration for Spot Round		
	Uploading of Revised Guidelines for Spot round	13/08/2021 (Friday)
	Opening of the online portal for fresh registration for spot round	18/08/2021 (Wednesday)
	Last date of submitting the completely filled registration form	30/08/2021 (Monday)
	Online Seat Allotment on the basis of Revised Guidelines and Intimation to the selected candidates	06/09/2021 (Monday)
	The last date of payment of fees for candidates allotted seat	09/09/2021 (Thursday)
	Display of Final Allotment	10/09/2021 (Friday)

[3] Instructions for spot round:

1. Candidates desirous of seeking admission to the MBA programs at NSUT, DTU & IGDTUW are required to visit website www.cmac.admissions.nic.in and fill registration form, pay a nonrefundable registration fee and fill the choices for allotment of seats. The details of the registration fee are given below:

CATEGORY	Amount
General/ OBC / EWS	₹ 1,000
SC/ST/PwD	₹ 5,00

Having completed the registration process and paid the counseling fee, candidate can add their preference of choices of available Universities. Preference of choices will be locked automatically once registration is over.

2. Seat allotment the result will be declared on a specified date and time.
3. Admission the committee will verify all uploaded documents. Candidates can see the status of document verification in their login. If admission committee finds some deficiency/deficiencies in uploaded documents, a deficiency will be created by the admission committee and status will be available in candidate login.
4. If candidate produces new/additional documents related to mentioned deficiencies, admission committee can confirm his/her admission if documents are found as per eligibility criteria.
5. The candidate can also, contact helpdesk.cmacdelhi@gmail.com or helplines of respective University for further clarification on deficiencies mentioned by the admission committee. If the candidate can report physically to allotted institute, he/she can visit the allotted University as per the date and time mentioned in the counseling schedule for any clarification on deficiencies.
6. Candidates are advised to go through the MBA admissions brochures for detailed information available at <https://cmac.admissions.nic.in/>.
7. The last date to submit-graduation marks sheet & certificates for the candidates whose results are pending is 30th Oct 2021.
8. ***Please note that withdrawals are not allowed for the candidate who has done fresh registration for the spot round admissions. No request for a refund of fees will be entertained. The decision of the admission committee is final and binding. All disputes are subjects of the jurisdiction of Delhi.